**Environmental Compliance Coordinator**

The Environmental Compliance Coordinator is responsible for environmental compliance as well as supporting health and safety initiatives. This person helps with conducting, auditing, filing permit required reports, and development of pollution control systems and procedures.

This person will work directly with the EH&S Director on compliance, reporting, policies, auditing, and training. They will participate in all areas of EH&S compliance regarding air, water, waste management, stormwater and SPCC, SWPPP plans.

Abrasive Technology is a world-leading innovator in the development and manufacturing of super abrasive grinding wheels and tools with locations around the globe. Our flat, collaborative structure provides unbridled opportunity for career and personal growth. If you are driven by excellence and seek a different way of thinking, we would love to talk about how you may fit into our culture.

Abrasive Technology is currently seeking an energetic professional to join our Environmental, Health, Safety, and Sustainability team. This position is located at our Lewis Center, OH facility.

**Essential Duties and Responsibilities of the position include:**

**Environmental duties:**

* Work directly with the EH&S Director on EH&S permitting, sustainability, reporting, and compliance projects.
* Participate and lead areas of Environmental compliance in areas of air, water, and waste, such as compliance auditing, waste management, stormwater permitting, and SPCC plans.
* Perform timely project deliverables related to environmental impact reduction.
* Prepare regulatory permit applications and supporting documentation.
* Evaluate the environmental or health & safety regulatory compliance status of operating facilities; identification of gaps and recommend improvements.
* Perform or assist with site visits, compliance audits, trainings, and metrics.
* Conduct environmental or health & safety oversight at multiple facilities.
* Prepare and oversee preparation of emissions or process inventories and other annual reporting, such as Toxics Release Inventory Reporting and Tier II.
* Collaborate with EH&S compliance team to ensure application of regulatory knowledge and associate training.
* Identify, chemical hazards and mitigate risk through training and compliance.
* Travel to other sites to conduct detailed safety inspections.
* Ability to participate actively and collaborate in a team environment that produces outstanding, on-time project deliverables.
* Assist EH&S team to conduct various training programs.
* Hold regular site area organization inspections both onsite and remote.
* Other duties and projects as assigned.

**Collaborative Health and Safety duties:**

* Investigate safety concerns and identify improvements based on peer feedback.
* Conduct safety inspections as determined by the sites safety inspection policy.
* Conduct PPE evaluations and help drive improvements based on risk.
* Help EH&S create and implement health programs.
* Provide training on new regulations.
* Evaluate current equipment, products, facilities, or processes and those planned for future use.
* Evaluate the probability and severity of accidents through JHA risk assessment program.
* Be an active member of the safety committee both onsite and remote.
* Assist with record keeping functions as determined by OSHA 1910 requirements.
* Conduct incident and injury investigations.
* Write detailed injury reports and identify corrective actions as determined by 5 whys and causal factors.

**Qualified candidates will possess the following experience:**

* At least 5-7 years of experience is required.
* High school diploma is required.
* Associate’s or Bachelor’s degree in Environmental/Occupational Safety or related field preferred.
* Experience with multi-state and local government requirements, EPA, and OSHA regulations.
* Formal Hazwoper, RCRA, and/or DOT training.
* Solid communication skills and good documentation practices.
* Must be able to use Word, Excel, and Outlook.
* Must be able to communicate effectively with outside service providers, colleagues, and internal customers as well as all levels of management.
* Ability to walk, stand, and wear PPE for extended periods of time in manufacturing environments.
* Ability to work off-shifts if necessary.
* Ability to travel up to 20%; overnight and international travel.

**In addition to great starting wages, Abrasive Technology also offers our associates:**

* Medical, dental, and vision insurance.
* Company paid life insurance, short-term disability, and long-term disability.
* Fully company-paid profit-sharing retirement plan.
* Quarterly incentive bonuses.
* Tuition reimbursement.
* Flexible hours.
* Paid time off and PAID plant shutdown in December.

*Access to our Aerospace facility (and, therefore, employment) is restricted under the International Traffic in Arms Regulations (ITAR) and/or Export Administration Regulations (EAR) to U.S. Citizens, lawful permanent residents of the United States and properly licensed foreign persons. Applicants receiving a conditional offer of employment will be required to provide information to determine whether they are subject to these regulations and, if so, to assess their country of chargeability for export control purposes.*

Abrasive Technology is an Equal Opportunity/Affirmative Action Employer. Minority/Female/Sexual Orientation/Gender Identity/Disability/Vet